



**Athabasca University Graduate Students'
Association**

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AUGSA Council Minutes

Date: November 10th, 6:00pm MDT

Place: Web conference

Attendance:

Executive Committee: Mary-Anne Parker (President), Ashley Ravenscroft (VP Operations & Finance),
Judd Asoyuf (VP Academic), Crys Vincent (VP External)

Faculty of Business Representatives: David Newman, Margaret Clappison

Faculty of Health Disciplines Representatives: Julia Cornester, Lindsay McNena, Nicole Klix

Faculty of Humanities and Social Sciences Representative: Kelli Buckreus, David Cloutier, Scott Howell,
Bernard Kikechi, Heather McGilvary

Faculty of Science and Technology: Liliana Quyen Tang, Philip Kirkbride

Staff: Meaghan Sullivan (Executive Director), Bob Cole (Communications Coordinator), Derek Balay
(Speaker)

Absent:

		PRESENTER	ACTION	TIME
1.0	Call to Order		The meeting was called to order at 6:01 pm MST.	6:01 pm
2.0	Approval of Agenda		Motion 2.0 To approve the agenda as distributed. Moved: Lindsay McNena Seconded: Liliana Quyen Tang Motion carried without opposition.	

3.0	Approval of Previous Minutes		<p>Motion 3.0 To approve the minutes of October 13, 2020 Council meeting. Moved: David Cloutier Seconded: Judd Asoyuf Motion carried without opposition.</p>	
4.0	Reports & Presentations			
	4.1 VP Academic	Judd Asoyuf	<p>Attended scheduled Athabasca University meetings including FGS, GFC, and Awards.</p> <p>Judd Asoyuf represent graduate students in the NURS530 course, who filed a grievance to the University. Wins included the Faculty responding with:</p> <ol style="list-style-type: none"> 1. Hours decreased from 800 to 740 for both the current and the two upcoming cohorts 2. Additional skills list clarified, and resolution achieved 3. Clarification on the support for additional placement hours from the University 	6:08 pm
	4.2 VP External	Crys Vincent	<p>The GSRC was in October. There was a lot of technology issues, creating a lot of lessons learned for delivering the conference online. There was excellent research presented and AUGSA was proud of the quality and breadth of research being worked on by AU graduate students.</p> <p>Crys Vincent reviewed the provincial lobby group (abGPAC) and national lobby group (CASA) advocacy documents.</p>	6:18 pm
	4.3 President	Mary-Anne Parker	<p>Mary-Anne Parker outlined her involvement in the current priorities at AU such as talks on assessments, involvement in assisting the NURS530 students, and the Graduate Student Research Conference.</p>	6:30 pm

			<p>Mary-Anne Parker announced the AU President, Neil Fassina's planned departure from Athabasca University. Mary-Anne Parker has been appointed to the Presidential search committee.</p> <p>Mary-Anne Parker plans to research mediation services being available for students.</p>	
	4.4 VP Operations & Finance	Ashley Ravenscroft	The Bookkeeper continues to be onboarded and financial systems and processes implemented.	6:45 pm
5.0	Financial Reports	Ashley Ravenscroft	<p>Financial reports were presented as distributed. The 2021 budget for recommended approval was presented.</p> <p>Motion 5.0 To approve the 2021 budget as presented.</p> <p>Moved: Margaret Clappison Seconded: David Newman Motion carried without opposition.</p>	6:50 pm
6.0	Council Reports			6:56 pm
	6.1 Faculty of Science and Technology	Philip Kirkbride, Liliana Quyen Tang	No report at this time.	
	6.2 Faculty of Humanities and Social Sciences	Kelli Buckreus, David Cloutier, Scott Howell, Bernard Kikechi, Heather McGilvary	David Cloutier is working with Julia, Scott and Mary-Anne on enrollment issues for the Executive Committee to raise with the registrar. This is still in progress.	
	6.3 Faculty of Health	Julia Cornester, Nicole Klix, Lindsay McNena	All three Faculty of Health representatives were involved in the NURS530 advocacy.	
	6.4 Faculty of Business	Margaret Clappison, David Newman	No report at this time.	
7.0	Mental Health Group Report	Lindsay McNena	Lindsay McNena presented the Mental Health Group report.	
8.0	Committees			7:05 pm

	8.1 Governance Committee	President	<p>Governance Committee met in October. Current priorities include:</p> <ul style="list-style-type: none"> • Code of Conduct • Standardizing expense reports • Updating the elections policy • Review of Human Resources via consultant • Lawyer review of contracts • Performance matrices for employees <p>The request for quotes threshold was discussed. Ashley Ravenscroft recommended the following change:</p> <p>CURRENT POLICY: 1.03.12 AUGSA will use a competitive bid process for purchases over \$1500. Sole source justification is required where a competitive bid process is not used.</p> <p>PROPOSED POLICY: 1.03.12 AUGSA will use a competitive bid process for purchases over \$4500. Sole source justification is required where a competitive bid process is not used.</p> <p>Motion 8.1 To increase the threshold of the competitive bud process from \$1,500 to \$4,500. Moved: David Cloutier Seconded: Scott Howell Motion carried without opposition.</p>	
	8.2 Awards Committee	Vice President Academic	Awards Committee did not meet in October; however, they have met in early November to adjudicate on this quarters bursaries and awards.	7:15 pm
	8.3 Engagement Committee	Vice President External	Engagement Committee met in October approving the magnet design for the Welcome Package. The next steps is	7:18 pm

			updating the Information Sharing Agreement with Athabasca University. The Committee hopes to have the project off the ground by year-end.	
	8.4 Finance Committee	Vice President Financial	No further updates to report.	7:22 pm
	8.5 Strategic Planning Committee	President	Strategic Planning Committee did not meet in October, as they were awaiting the results of survey, which was extended to October 15th.	7:23 pm
	8.6 Elections and Referenda	Executive Director	Meaghan Sullivan called for volunteers for the elections and referenda. Lindsay McNena and Liliana Quyen Tang put their names forward. A formal appointment will be made at the December 8th Council meeting.	7:24 pm
9.0	Other Business		Bob Cole encouraged Council to follow AUGSA on all social media channels.	7:26 pm
10.0	Old Business			
11.0	New Business			
12.0	Adjournment		Motion 12.0: To adjourn the meeting at 7:30 pm. Moved: David Cloutier Seconded: Julia Cornester Motion carried without opposition.	7:30 pm

 Mary-Anne Parker, President

 Meaghan Sullivan, Executive Director

 Date of Approval