



**Athabasca University Graduate Students' Association**

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**AUGSA Minutes**

**Date:** May 11, 2021 - 6:00pm MDT

**Place:** Web conference

**Attendance :**

**Executive Committee:** Julia Cornester (President), Chris Edwards (VP Operations & Finance), Kareena Hart (VP Academic), Kelli Buckreus (VP External)

**Faculty of Business Representatives:** David Newman, Ian Chitwood

**Faculty of Health Disciplines Representatives:** Sarah Reid, Sabrina Martin, Kayleigh Dodge, Paul Valenti

**Faculty of Humanities and Social Sciences Representative:** Heather McGilvary, Sarah James, Alice Kang

**Faculty of Science and Technology:** Ajibade Shodunke, Russell Rupok

**Staff:** Meaghan Sullivan (incoming Executive Director), Derek Balay (Speaker)

**Absent:** Margaret Clappison

		<b>PRESENTER</b>	<b>ACTION</b>
<b>1.0</b>	<b>Call to Order</b>	President	The meeting was called to order at 6:02 pm MDT.
<b>2.0</b>	<b>Approval of Agenda</b>	President	<b>Motion 2.0 To approve the agenda as distributed.</b> Moved: Heather McGilvary Seconded: Kelli Buckreus Motion carried without opposition.

3.0	Approval of Previous Minutes	President	<p><b>Motion 3.0 To approve the minutes of April 13th, 2021.</b></p> <p>Moved: Kelli Buckreus          Seconded: Julia Cornester          Motion carried without opposition.</p>
4.0	Faculty Representative – Health Dicipines Appointment	President	Applicant has withdrawn their nomination.
5.0	Reports and Presentations	President	
	5.1 Executive Reports	Executive Committee	Julia welcomed Council to AUGSA and introduced the Executive Director and Executive Committee.
	5.2 Financial Report	VP Operations & Finance	Chris Edwards presented the financial reports.
6.0	Old Business	President	
7.0	New Business	President	
	7.1 AUGSA Monthly Meetings and Expectations	President	<p>Julia Cornester presented the annual Council meeting schedule and outlined the expectations for Council members including that normal etiquette for online meetings applies:</p> <ul style="list-style-type: none"> <li>• Turn on your camera,</li> <li>• be engaged, and</li> <li>• keep your reports to the Coles notes.</li> </ul>
	7.2 Honoraria	President	<p>Honoraria is based on faculty representative participation in both Council meetings and sub-committee meetings. Attendance in additional capacities, including faculty councils and working groups at AU and/or lobby groups contributes to honoraria.</p> <p>Honoraria is paid out quarterly.</p> <ul style="list-style-type: none"> <li>• July 31</li> <li>• October 31</li> </ul>

			<ul style="list-style-type: none"> <li>• January 31</li> <li>• April 30</li> </ul> <p>Your sub-committee honorarium is guaranteed with each month even if there is not a meeting.</p>
	<b>7.3 Policy Binder</b>	President	The policy binder can be found on the website under bylaws & policies. All faculty representatives and Executives are accountable to upholding these policies. Faculty Representatives and Executives are expected to be familiar with the Associations policies.
	<b>7.4 Expense Claims</b>	VP Operations & Finance	Chris Edwards outlined to Council that if there is any expense to Council members, to ensure it is pre-approved by AUGSA. There is no guarantee that an expense will be covered by the Association and it is expected that Council members will not be submitting expense claims.
	<b>7.5 Strategic Plan</b>	President	Julia outlined the strategic plan and the core components of the strategic plan from advocacy to services.
<b>8.0</b>	<b>Committees</b>	President	
	<b>8.1 Governance Committee</b>	VP Operations & Finance	<p><b>Motion 8.1a: To appoint the Vice President Operations and Finance, Heather McGilvray, Alice Kang, Ian Chitwood, Russell Rupok, and Kayleigh Dodge to the Governance Committee.</b></p> <p>Moved: Sarah Reid          Seconded: Julia Cornester          Motion carried without opposition.</p> <p><b>Motion 8.1b: To amend the Governance Committee with the removal of Kayleigh Dodge.</b></p> <p>Moved: Ajibade Shodunke          Seconded: Sabrina Martin          Motion carried without opposition.</p>

	<b>8.2 Awards Committee</b>	VP Academic	<p><b>Motion 8.2: To appoint the Vice President Academic, Julia Cornester, Sarah James, Ajibade Shodunke and Sarah Reid to the Awards Committee.</b></p> <p>Moved: Chris Edwards          Seconded: Russell Rupok          Motion carried without opposition.</p>
	<b>8.3 Engagement Committee</b>	VP External	<p><b>Motion 8.3.1: To appoint the Vice President External, Paul Valenti, Sabrina Martin, and Kayleigh Dodge to the Engagement Committee.</b></p> <p>Moved: Julia Cornester          Seconded: Alice Kang          Motion carried without opposition.</p>
	<b>8.4 Finance Committee</b>	VP Operations & Finance	<p><b>Motion 8.4: To appoint Vice President Operations and Finance, David Newman, Margaret Clappison, and Heather McGlivray to the finance committee.</b></p> <p>Moved: Sabrina Martin          Seconded: David Newman          Motion carried without opposition.</p>
	<b>8.5 Strategic Planning Committee</b>	President	<p><b>Motion 8.5: To appoint the President, Ajibade Shodunke, Paul Valenti and Kayleigh Dodge to the Strategic Planning Committee.</b></p> <p>Moved: Sarah James          Seconded: Sabrina Martin          Motion carried without opposition.</p>
	<b>8.6 Election and Referenda Committee</b>	Executive Director	<p>The election and referenda committee shall be appointed in January.</p>
	<b>8.7 Human Resources Committee</b>	VP Operations & Finance	<p><b>Motion 8.7: To appoint Vice President Operations and Finance, Kelli Buckreus, Alice Kang, David Newman, Margaret Clappison, and Heather McGlivray to the human resource committee.</b></p> <p>Moved: Julia Cornester          Seconded: Sarah Reid          Motion carried without opposition.</p>
	<b>8.8 CASA &amp; abGPAC Advocacy Representatives</b>	VP External	<p><b>Motion 8.8a: To appoint Alice Kang to the 2021-2022 CASA advocacy representative position.</b></p>

			<p>Moved: Chris Edwards                  Seconded: Ajibade Shodunke                  Motion carried without opposition.</p> <p><b>Motion 8.8b: To appoint Paul Valenti to the 2021-2022 abGPAC advocacy representative position.</b></p> <p>Moved: Julia Cornester                  Seconded: Sarah James                  Motion carried without opposition.</p>
9.0	<b>Upcoming Events</b>	President	<ol style="list-style-type: none"> <li>1. 3MT (May 13th)</li> <li>2. Convocation (June)</li> <li>3. GSRC (October 1st &amp; 2nd)</li> <li>4. Grad Lounge (every Friday)</li> </ol>
10.0	<b>Other Business</b>	VP Academic, President	<p>Additional roles that have been informally filled include:</p> <p>Faculty Councils:</p> <ol style="list-style-type: none"> <li>1. FHD: Sabrina Martin</li> <li>2. FB: Ian Chitwood</li> <li>3. FHSS+E: Sarah James</li> <li>4. FST: Russell Rupok</li> </ol> <p>Working Groups:</p> <ol style="list-style-type: none"> <li>1. Mental Health: David Newman</li> <li>2. Professional Development: David Newman</li> <li>3. Digital Governance: Ajibade Shodunke</li> </ol>
11.0	<b>Adjournment</b>	President	<p><b>Motion 11.0: To adjourn the meeting at 7:05 pm.</b></p> <p>Moved: Chris Edwards                  Seconded: David Newman                  Carried without opposition.</p>

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 Julia Cornester, President

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 Meaghan Sullivan, Executive Director

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 Date of Approval