



**Athabasca University Graduate Students'
Association**

135-2525 36th St. NE
PO Box 57202
Calgary, AB T1Y 6R4

Phone: 1-866-625-5943

Web: <http://www.augsa.com>

AUGSA Council Minutes

Date: April 13th, 2021 6:00pm MDT

Place: Web conference

Attendance:

Executive Committee: Ashley Ravenscroft (VP Operations & Finance), Judd Asoyuf (VP Academic), Crys Vincent (VP External)

Faculty of Business Representatives: David Newman

Faculty of Health Disciplines Representatives: Julia Cornester, Nicole Klix, Lindsay McNena

Faculty of Humanities and Social Sciences Representative: Kelli Buckreus, David Cloutier, Bernard Kikechi

Faculty of Science and Technology: Liliana Quyen Tang

Staff: Meaghan Sullivan (Executive Director), Derek Balay (Speaker)

Members/Observers: Alice Kang, Sarah Reid, Russell Rupok

Absent: Margaret Clappison, Heather McGilvary, Philip Kirkbride

		PRESENTER	NOTES AND ACTIONS
1.0	Call to Order		The meeting was called to order at 6:05 pm MDT.
2.0	Approval of Agenda		Motion 2.0 To approve the agenda as distributed. Moved: Judd Asoyuf Seconded: David Cloutier Motion carried without opposition.

3.0	Approval of Previous Minutes		<p>Motion 3.0 To approve the minutes of March 9, 2021 Council meeting.</p> <p>Moved: Lindsay McNena Seconded: Judd Asoyuf Motion carried without opposition.</p>
4.0	Reports & Presentations		<p>Reports presented as distributed.</p>
	4.1 VP Academic	Judd Asoyuf	<p>The Awards Committee met to adjudicate on a large number of applications.</p> <p>Several meetings were attended for the Middle States Commission of Higher Education (MSCHE). These meetings were consultation sessions with MSCHE with students on varying aspects of the University.</p>
	4.2 VP External	Crys Vincent	<p>A lot of promotional sway was ordered for AUGSA with the new logo.</p> <p>Crys Vincent was appointed abGPAC treasurer.</p> <p>Crys Vincent attended the CASA AGM and also participated in developing a report for CASA on behalf of the Graduate Student Associations.</p> <p>Kelli Buckreus spoke about her attendance at the Student Leaders Orientation (provincial government) and the focus on Investment Management Agreements (IMA's).</p>
	4.3 President	Ashley Ravenscroft	<p>The University notified us of a 2% overcharge by Moneris to students attending AU, but it has since been rectified and reimbursed.</p>
	4.4 VP Operations & Finance	Ashley Ravenscroft	<p>March was a very busy month in regards to convocation planning, the research conference, human resources, governance, finance and MSCHE meetings.</p> <p>Ashley Ravenscroft had a meeting to continue to conversation with the Provost on course compensation and technology services. This is something she will pass along to the next VPOF to continue.</p>

			<p>The Human Resources Committee met to review the permanent staff member and review some policy work. Unfinished work and recommendations will be included in her workplan for the incoming VPOF.</p>
5.0	Financial Reports	Ashley Ravenscroft	<p>The Finance Committee met to review the budget and spending. The Committee also reviewed the restricted funds for GSRC as well, and the EI Ruling from CRA. The annual audit is expected sometime within the next week from our external auditor. The Committee also met to discuss the ED Contract and a market increase in pay based upon what other ED's are paid in the industry. A revised budget for recommended approval reflecting these changes is forthcoming.</p> <p>The Finance Committee will meet one more time to review bank reconciliation.</p> <p>Ashley Ravenscroft shared and reviewed in great detail a revised budget in respect to the budget committee and human resource committees recommendation for approval. Primary changes include staffing remuneration, the COVID-19 bursary, travel, and more.</p> <p>Motion 8.4: To approve the revised budget at presented.</p> <p>Moved: Julia Cornester Seconded: Lindsay McNena Motion carried without opposition.</p>
6.0	Council Reports	Faculty Representatives	
	6.1 Faculty of Science and Technology		No report at this time.
	6.2 Faculty of Humanities, Social Sciences, and Education		No report at this time.
	6.3 Faculty of Health		Lindsay McNena attended a cross-divisional mental health advisor group last month and this month.

			The University is really happy with how the councillors at the University are working out. There are planning a gap analysis to determine where they need more support. Anne-Marie Scott noted they would like to set up regular meetings with the team, including an incoming AUGSA representative.
	6.4 Faculty of Business		No report at this time.
7.0	Rebranding Update	Executive Director	Meaghan Sullivan shared the finalized online brand guideline with Council that displays our logo and branding, how to use our brand, what not to do, and examples of our brand to enhance our online image.
8.0	Committees		
	8.1 Elections & Referenda Committee	Executive Director	<p>The following 4 AUGSA members have been elected to the AUGSA Executive Committee as the incoming executive:</p> <ol style="list-style-type: none"> 1. President: Julia Cornester 2. VP Operations & Finance: Chris Edwards 3. VP Academic: Kareena Hart 4. VP External: Kelli Buckreus <p>The following 13 AUGSA members have been elected to the AUGSA Council as the incoming faculty representatives:</p> <p><u>Faculty of Business</u></p> <ol style="list-style-type: none"> 1. Margaret Clappison 2. David Albert Newman 3. Ian Chitwood <p><u>Faculty of Health Dicipines</u></p> <ol style="list-style-type: none"> 4. Sarah Reid 5. Sabrina Martin 6. Kayleigh Dodge 7. Paul Valenti 8. - vacant -- <p><u>Faculty of Humanities and Social Sciences</u></p> <ol style="list-style-type: none"> 9. Heather McGilvary 10. Sarah James 11. Alice Kang

			<p><u>Faculty of Science and Technology</u></p> <p>12. Ajibade Shodunke 13. Russell Rupok</p> <p>Motion 8.1: To approve the 2021-2022 Members of the Executive Committee and Council as distributed.</p> <p>Moved: David Cloutier Seconded: Lindsay McNena Motion carried with one opposition, two abstained.</p>
	8.2 Awards Committee	Vice President Academic	The Committee met in March to approve one computer bursary, one emergency bursary, and two AUGSA bursaries.
	8.3 Engagement Committee	Vice President External	<p>The Engagement Committee focused on the elections, which as noted had great results this year with a 50% increase in voter turnout.</p> <p>Crys Vincent discussed the Welcome Package, which is still being worked on.</p>
	8.4 Finance Committee	Vice President Financial	No further report at this time.
	8.5 Governance Committee	VP Operations & Finance	<p>Motion 8.5: To approve the Executive Compensation Policy as presented.</p> <p>Moved: David Newman Seconded: Judd Asoyuf Motion carried without opposition.</p>
9.0	Other Working Groups		
10.0	Old Business		
11.0	New Business		
	11.1 Appointment of Acting President	Executive Director	Ashley Ravenscroft exited the meeting. The Council discussed the appointment of Ashley Ravenscroft as acting President for the month of April, the bylaws and policies, and clarity needed regarding acting pay with this appointment. The Council felt Ashley is doing a great job and she is also doing the work as President while executing her VPOF responsibilities. As such, remuneration should

			<p>accompany this work. This is remuneration for the month of April 2021 as President only, and not to be intepreted as recieving pay for both positions.</p> <p>Motion 11.1: To approve Ashley Ravenscroft’s appointment to Acting President for the duration of April and approval of recieving Presidential remuneration (only).</p> <p>Moved: Julia Cornester Seconded: David Cloutier Motion carried without opposition.</p>
12.0	Adjournment		<p>Motion 12.0: To adjourn the meeting at 7:05 pm.</p> <p>Moved: David Cloutier Seconded: Lindsay McNena Motion carried without opposition.</p>

Ashley Ravenscroft, Acting President

Meaghan Sullivan, Executive Director

Date of Approval