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## Council Meeting

**Date:** January 12, 2011

**Place:** Web conference

**Time:** 5:00pm, MST

**Attendance:** Amanda Nielsen, President  
Denise Ferris, VP External (entered at 5:12pm, exited at 5:33pm)  
Michael Balaski, VP Academic  
Nathaniel Ostashewski, VP Operations & Finance (entered at 6:22pm)  
Ric Wheeler, VP Student Life  
Lorna Howieson, Business Rep  
Greta Kirstein, Heritage Resources Management Rep  
Adam Snider, Coordinator

**Regrets:** Melissa Seaborg, Counselling Rep

INDEX	MINUTES	ACTION
<b>1.0 – Call to Order</b>	Meeting called to order at 5:07pm.	
<b>2.0 – Approval of Agenda</b>	<b>MOTION:</b> Nathaniel moved to approve the agenda and Amanda seconded; motion carried unanimously.	
<b>3.0 – Approval of January 12, 2011 Minutes</b>	<b>MOTION:</b> Michael moved to approve the minutes from January 12, 2011 and Greta seconded; motion carried unanimously.	
<b>4.0 – Old Business</b>		
<b>4.1 – AGM 2011</b>	All AGM reports have now been submitted, except Melissa's. However, Melissa is in Mexico on vacation, so will likely not submit until she returns.  VPOF will present balance sheet at the AGM, in lieu of audited documents, and present as clear a picture of	

	AUGSA's financial situation as possible.	
<b>4.2 – Election System Update</b>	<p>Adam presented his report (see attached), and provided the following additional information:</p> <ul style="list-style-type: none"> <li>• White Matter has since provided a quote of approximately \$1,000 initial setup, \$2,500 per election, and \$1,000 per by-election.</li> <li>• BluFyre should have a quote in by tomorrow.</li> <li>• Will follow up on this issue tomorrow, after all quotes are in.</li> </ul> <p><b>MOTION:</b> Amanda moved that “none of the above” not be included as an option in the 2011 AUGSA elections and Nathaniel seconded the motion, which was carried unanimously.</p>	Jan 26 – Adam
<b>5.0 – New Business</b>		
<b>5.1 – Calgary In-Person Event</b>	<p>Amanda would like to host an AUGSA event in Calgary, similar to the one recently held in Edmonton. The possibility of a Toronto event was also discussed.</p> <p>After discussion, this item was tabled until we have a clearer picture of our budget for the remainder of the current budget year and can plan accordingly.</p>	
<b>5.2 – Newsletter Committee Charter</b>	Due to an error in sending out the document, this item was tabled and will be decided via the Landing.	
<b>6.0 – Other Business</b>		
<b>6.1 – Western Deans' Agreement Fees</b>	<p>AU will now begin charging fees to students taking AU courses as part of the Western Deans' Agreement and would like to know if AUGSA wishes to collect GSA fees from these students.</p> <p><b>MOTION:</b> Nathaniel moved to collect fees from students attending AU through the Western Deans' Agreement, as we will be representing them; David seconded the motion and it was unanimously carried.</p>	
<b>6.2 – Survey on Twitter &amp; AU Landing</b>	Nathaniel received a request from an AU professor that AUGSA email information to students regarding a study about social media.	

	<p>After discussion, it was decided that the information could not be emailed because:</p> <ul style="list-style-type: none"> <li>• Using the AUGSA email list for this purpose would be in violation of privacy legislation and the AUGSA privacy policy; and</li> <li>• AUGSA receives too many similar requests to start sending out emails to students every time an AU staff member requests it.</li> </ul> <p>Adam will put the information the AUGSA website and publicize it through Twitter and Facebook.</p>	
<b>6.3 – Communications Reimbursement</b>	<p>Nathaniel noted that receipts need to be signed, in addition to the signed expense claim form.</p> <p><b>MOTION:</b> Nathaniel moved to approve Denise’s long distance and roaming charges, pending the documentation to prove that they were incurred on AUGSA business; Amanda seconded the motion and it was carried unanimously.</p>	
<b>6.4 – Accountant / Auditor Update</b>	<p>Nathaniel gave an update on the accountant and auditor, noting:</p> <ul style="list-style-type: none"> <li>• \$2,300 bill from the accountant, to date</li> <li>• Engagement letter from auditor is waiting to be signed by Amanda and Nathaniel.</li> <li>• Nathaniel will be meeting with the auditor in person on Monday.</li> </ul>	
<b>6.5 – Transition / Documentation from Current Council</b>	<p>As council terms are coming to an end soon, Amanda noted that all current members of the Council and Executive will need to draft a transition document to provide to the next person to fill their role.</p> <p>Amanda will provide a checklist of things to include in this report on the Landing.</p>	Amanda – Jan 27
<b>6.6 – Health Plan Update</b>	<p>Denise advised AU VP Academic, Margaret Haughey, that we are considering a health plan during the last meeting with her. Margaret advised the AU Executives and noted that we will likely be dealing with Murray Walford to discuss how health care plan fees will be</p>	

	<p>collected.</p> <p>AUGSA will be meeting with a representative from C&amp;C Insurance on Monday to discuss the details of what they will need from AU. We will begin discussing the technical details with AU after that meeting.</p> <p>If all of the technical needs to administer the plan can be met, we will move toward putting the question to a referendum.</p>	
<b>6.7 – Elluminate</b>	<p>AU is cancelling their Elluminate account and will be replacing it with Adobe Connect. Students will not have access to the Adobe Connect software.</p> <p>AU will provide students with asynchronous meeting places, such as the Landing and Moodle boards, but will no longer offer a real-time meeting place such as Elluminate. As a result, the AUGSA may want to look into providing an option in the future.</p>	
<b>7.0 – Adjournment</b>	<p><b>MOTION:</b> Ric moved to adjourn the meeting and David agreed.</p> <p>Meeting adjourned at 7:13pm.</p>	

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Amanda Nielsen, President

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Adam Snider, Coordinator

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Date of Approval