



**Athabasca University Graduate Students' Association**  
10818 Jasper Avenue  
PO Box 35092  
Edmonton, AB T5J 0B7

Phone: 1-866-625-5943 Fax: 1-780-628-0754 Web: <http://www.augsa.com>

---

## Council Meeting Minutes

**Date:** November 10, 2015

**Place:** Web conference

**Time:** 7:00pm

**Attendance:**

Cynthia Gordon, President  
Kaitlyn Hillier, VP Operations & Finance  
Teagan Gahler, VP Academic  
Nicole Whale, Faculty of Health Disciplines Representative  
Julia Radke, Faculty of Health Disciplines Representative  
Kathleen Kelava, Faculty of Health Disciplines Representative  
Peter Chan, Faculty of Business Representative  
Steve Green, Faculty of Humanities & Social Sciences Representative  
Josh McKeown, Faculty of Humanities & Social Sciences Representative  
Mona Abou Taka, Faculty of Science & Technology Representative  
Shanna Rowney, Centre for Distance Education Representative  
Ross Tyson, Executive Director  
Eric Snow, Speaker of Council  
Justin Litun, Faculty of Business Representative  
Margaret Clappison, Faculty of Business Representative  
Eric George, Faculty of Science & Technology Representative

**Absent:**

Ian-Michael Anthony, Centre for Distance Education Representative

**Regrets:**

INDEX	MINUTES	ACTION
1.0 – Call to Order	Meeting called to order at 7:00 pm MT.	
2.0 Approval of Agenda	<b>Motion: (Radke, (VPOF)</b>	

	<p><b>To approve the agenda as distributed.</b></p> <p><b>(VPOF, Litun )</b></p> <p>Carried Unanimously</p>	
<p><b>3.0 Approval of Previous Minutes</b></p>	<p><b>Motion: (To accept the minutes of October 13 as distributed. ( VPOF, Rowney )</b></p> <p>Carried Unanimously</p>	
<p><b>4.0 –Reports</b></p>		
<p><b>4.1 – Executive Reports</b></p>	<p>All executive members presented their reports as distributed.</p> <p><b>President:</b> GOTV was very well represented; CASA is busy right now; workload is a little heavy at the moment.</p> <p><b>VPOF-</b> 2016 Budget draft was the big item for October; joined AbGPAC, Governance Committee,</p> <p><b>VPA:</b> Presented Awards committee report; 5 awards given out for Graduate Citizenship Award.</p>	
<p><b>4.2- Financial Reports</b></p>	<p>VPOF gave a report on finance at this time and the organization is financially sound.</p>	
<p><b>4.3 Faculty Reports</b></p>		
<p><b>4.3.1- Faculty of Business</b></p>	<p>Business: Peter reported an alumni reception on Oct 20 in Ontario. A great turnout (60) November the faculty will host two online meetings for prospective students to meet with students and alumni</p>	
<p><b>4.3.2- Faculty of Health Disciplines</b></p>	<p>Julia Radke reported: Notified students of the election and the get out and vote campaign that have been in her classes.</p>	

	and encouraged a fellow faculty member in the Nursing program to share with her colleagues	
<b>4.3.3- Faculty of Humanities and Social Sciences</b>	Josh: No report this month	
<b>4.3.4-Centre for Distance Education</b>	Shanna has no report-was on holidays in October.	
<b>4.3.5 –Faculty of Science and Technology</b>	Science: Eric reported that there were two positions (TA’s) available that will close on Nov 13. A Science and Technology newsletter is needed.  Cynthia reported that the faculty has asked AUGSA to report on an online orientation by the faculty.	
<b>5.0 – New Business</b>		
<b>5.1-Changes to Executive Membership</b>	Former VPEx has submitted his resignation. As a result the duties and wages have been divided amongst the other members of Executive	
<b>5.2- Committee Updates</b>	Awards Committee – We have confirmed 5 of 14 applications for the Graduate Citizenship Award. Suggestion to vet the applications and not include SIN numbers, etc.  Engagement Committee – meeting October 14- post conference debrief. Steve Green was wonderful updating the app during the conference. Developing the Marketing and Communications plan for next month.(Nov 18 meeting)  Governance Committee –The President reported that the Conflict of Interest policy was passed by committee and is ready to be reviewed by Council this evening. Governance Committee is also working on a Code of Conduct and Procedures to accompany some policies.	
<b>5.3 -Conflict of Interest Policy</b>	President Cynthia took us through the new policy.	

	<b>Motion: To approve the Conflict of Interest Policy. (President, Radke) Carried Unanimously</b>	
<b>5.4 -App survey results</b>	Cynthia talked about the Ooh La La survey. Very positive results with over 80% suggesting they would recommend the app to friends. 1087 users currently.	
<b>5.5 2016 budget</b>	Kat took us through the proposed budget for 2016  (Mr. Green, VPOF) asked to call the question.  <b>Motion: To approve the budget as distributed. (VPOF, Green) Carried Unanimously</b>	
<b>6.0 Old Business</b>		
<b>7.0 – Other Business</b>	Kat thanked Nicole for her hospitality for her upcoming trip to Lethbridge.	
<b>7.1-December slowdown</b>	President Cynthia talked about Christmas holidays. We will be responding, but will be on slow down during the weeks of Dec. 21 and Dec. 28.	
<b>8.0 - Adjournment</b>	<b>Motion: To adjourn the meeting ( Radke, Whale )</b>  Carried unanimously  Meeting adjourned at 8:20 PM.	

---

Cynthia Gordon, President

---

Ross Tyson, Executive Director

---

Date of Approval